



CSSD Policy			
Subject:	Requesting a Sign Language Interpreter	Number:	2009-23
Approval Date:	August 26, 2009	Pages:	
Approved by:	Benidia A. Rice, Director	Revision	FINAL

- I. **PURPOSE:** The purpose of this policy is to provide instructions for requesting a sign language interpreter for customers.

- II. **REFERENCES:** The Office of Disability Rights Website:
<http://odr.dc.gov/odr/site/default.asp>

- VI. **POLICY:**

Sign language interpreters are available for the customers of most DC agencies as they pertain to meetings, intake, conferences, trainings, and other interactions with customers, who are deaf or hearing impaired. Interpreter services are not provided for DC Government Employees. Upon request, Office of Disability Rights (ODR) will provide assistance to District agencies in identifying and providing appropriate interpreting services requested by DC employees for their agencies' customers.