

What kind of jobs might I get?

The program is designed to find you a job that suits your skills and interests. EDSI has relationships with lots of local employers that they can connect you with. Examples of employers include CVS, Subway, Fast Eddie's (restaurant), Allied Barton (security), and Keany (delivery company). These are just examples, though. You will work with your Employment Consultant to find the right job for you!

Do CSSD staff operate the program?

Although Child Support Services Division (CSSD) staff refer non-custodial parents to the program, the program is run by EDSI. EDSI has a well-trained staff with a great track record of successfully training people and helping them find work runs the program.

Is the program held at the main child support office?

No. The training center is located at 734 15th Street NW, 6th Floor, Washington D.C. 20005 and is near two Metro stops.



I'm interested. What do I do?

Tell a child support staff member you're interested. They will ask you a few questions and then relay your interest to the person who will complete the referral process. A Child Support Specialist will get back to you and let you know whether you are eligible to participate.

For more information

CONTACT CSSD AT

(202) 442-9900



GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE ATTORNEY GENERAL



NON-CUSTODIAL PARENT EMPLOYMENT PROGRAM

CHILD SUPPORT SERVICES DIVISION

441 4th Street, N.W.

Suite 550N

WASHINGTON, D.C. 20001

PHONE: 202-442-9900 FAX: (202) 724-3710

www.cssd.dc.gov

What is the Non-Custodial Parent Employment Program?

The Non-Custodial Parent Employment Program is an intensive program of job training and placement services. The program is operated by Educational Data Systems Incorporated (EDSI). EDSI has an outstanding national reputation for helping people find employment.

What services are provided?

You will be matched with a Job Development Team who will give you employment assistance, job retention services, and advancement opportunities. They will also provide referrals to community services including food assistance, clothing, shelter and housing, and transportation. The Job Development team will also provide assistance with personal issues, peer pressure, family issues and everyday life skills that hinder you from becoming employed.



Tell me about the classes.

Classes are interactive, interesting, and fun. Some of the topics covered in the classes are how to identify skills, filling out applications, search for jobs, interviews, resumes, cover letters and thank you letters, purposeful communications, customer service, goal setting and finances, job retention, conflict management, attitude, and diversity.



What kind of a commitment is it?

Classes are 5 days a week for 2-4 weeks. Each day classes are two and a half hours long. In addition to class time you will be expected to spend time job searching and meeting with staff individually.

Who is eligible to participate?

- Your case must be a local or responding case.
- You must have an active current child support order, with your child(ren) under the age of 21.
- You must live in D.C., Maryland, or Virginia.
- You must be unemployed.
- You must have a valid address (including homeless shelter), home or cellular phone number, and e-mail if applicable.
- You cannot have been terminated or rejected from this program within the last 24 months.

